



Pilning & Severn Beach Parish Council Meeting held on Monday 4th April 2022. Severn Beach School 7pm

COUNCILLORS: P Tyzack (PT) (Chairman); Sue Binns (SCB); Kevin Weeks (KW); Olga Taylor (CW) M Pruett (MP)

Jonathan Edwardes (Clerk JE) Cllr Robert Griffin (RG) and nine members of the public.

DEATHS: The meeting held a silence in remembrance of those who had recently died
Silence was held to remember car crash victim on Ableton Lane.

1 Apologies for absence

Heather Rickards (HR) Ian Roberts (ISR) & Carol Woodhouse

2a) Co-option of Casual Vacancy (2x Severn Beach Ward) - applications are open until the 30th April 2022. The application form can be downloaded from the Parish Council website. The vacancies are also being published in In View. Interest has been received for one of the two vacancies.

2b Declarations of Interest To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 7th March 2022 were unanimously approved as a true record.

4 Matters arising

Commemorative tree - PT met with the resident who raised this issue at the March meeting and explained about the proposal for replanting the Promenade Gardens Avenue. Contact has been made by the resident with South Gloucestershire Council arboreal services about the Falklands Commemorative tree and others in the future.

Flood warnings – The Environment Agency has passed the request to the relevant team to attend a future meeting.

Resolved to add to the June agenda

Action JE

Cemetery / Allotment fence - The Clerk has followed up with the contractor, regrettably they are now unable to undertake the work, needs to be revisited.

Jubilee Benches – Ordered and expected to be delivered before the Jubilee Bank Holiday.

Green Belt Extension – A potential consultant has been found for the work.

Resolved to delegate to the Clerk action the work

Action JE

Outstanding planning issues – South Gloucestershire Council have reported that they will be undertaking a weeklong shutdown for planning enquires to concentrate on the backlog of cases. Concern expressed that this may push through unwelcomed permissions.

M49 Junction – the reply from the Secretary of State for Transport was not adequate. This matter will be raised at the meeting with South Gloucestershire Council heads of department.

5 Correspondence

Please see Appendix A

Queens 70th Jubilee hamper for your parish council

Resolved for the Clerk to pursue this

Action JE

Issue with saplings at Shaft Road – explanation from BAM Nuttal that the newly planted saplings were not done correctly and will need to be replaced.

6 Accounts for Payment

Please see Appendix B

Additional item(s) to be approved

NALC / ALCA Subscription

£717.25

ICCM Subscription

£95.00

Pilning Village Hall Rates

168.96

Cllr Expenses Jubilee / Centenary

£109.06

Revised total

£9,825.35

Accounts for payment were approved unanimously.

7a Public Participation

Basketball hoops – concern raised that the hoop have still not been replaced.

Resolved for the Clerk to chase maintenance and if necessary, get some else to undertake it.

Action JE

Tree planting – Details were shared regarding a free tree planting scheme. Difficulty has been found identifying suitable sites in the Parish.

Resolved for the Clerk to contact South Gloucestershire Council regarding land they own in the Parish.

Action JE

7b Report from District Councillor

Cllr Griffin gave an update to the meeting, please see appendix C for more details

8 AGENDA ITEMS

.1 To receive a report from South Glos officer Chris Benson re Ableton Court

The Parish Council received a report by Chris Benson from South Gloucestershire Council regarding the way that the building and residents are looked after. See Appendix D

.2 To decide on ICCM training for the Cemetery Clerk

Agreed unanimously

Resolved for the Clerk to contact the Cemetery Clerk

Action JE

.3 To decide on a letter to South Glos planning regarding proposed Shaft Road Maintenance Depot

An explanation was given that the site is still unauthorised from when the Prince of Wales bridge was built and that the temporary buildings under the bridge should be removed. Also complaints were noted during the survey and exhibition for the Neighbourhood Plan Steering Group recently.
Resolved for the Clerk to contact the case officer cc'd to the Highways Officer that this must be referred to the Circulated List.

Action JE

.4 To decide on a course of action with the Environment Agency re Orchard Pools red algae

Complaint was sent to Environment Agency late in 2021 with an unacceptable reply from them just after Christmas. No action has been taken at the site and the lake appears to be complete dead now.

Resolved to be raised with South Gloucestershire Council at the meeting on 14th April.
Action PT / SCB

.5 To decide on a trustee for Almondsbury Charity

Unanimously agreed that Cllr Rickards will continue as Almondsbury Charity

Resolved for the Clerk to write to Almondsbury Charity

Action JE

9. The Neighbourhood Plan

9.1 Report was received from the Neighbourhood Plan Steering Group Chair regarding

- The Neighbourhood Plan Steering Group's most recent meeting 15th March
 - Design Code Study will be undertaken for the Neighbourhood Plan by Aecom
 - £7037.41 of the £10,000 grant is being returned to Locality. The Neighbourhood Plan have been very economical in the work undertaken.
 - Confirmation has been given that further grant funding will be available to the project in the new financial year.
- Open evening 22nd March to display the survey results
 - Very successful evening with approx. 70 parishioners attending
 - Thanks to Parish Councillors who came and supported
 - Quality of displays was commended
 - Three new volunteers have shown an interest in helping the Steering Group
- Details about the business survey about to go out
- Parish Character Assessment is the next stage about to start.
- Severnside Masterplan, members of the Steering Group have been getting involved with this piece of work with Atkins and South Gloucestershire Council.
- Next Neighbourhood Plan Steering Group meeting will be on 19th April 2022.

Possibility was discussed to include feedback from the Neighbourhood Plan Steering Group next year at the Annual Meeting of Electors.

9.2 Comments are expected from the Neighbourhood Plan Steering Group in due course.

10 Severn Beach Centenary / Jubilee

Report was received from SCB regarding both the Centenary and Jubilee celebrations

SCB handed out posters to be put up around the Parish

Seven people are now volunteering to make bunting

A resume of the programme of events was given.

More Severn Beach Centenary volunteers are needed from the village to help things happen.

Suggestion to contact the secondary schools for this area for assistance.

Resolved for the Centenary Committee to consider

11 Updates

11.1 Village Halls

11.1.1 Severn Beach Village Hall

Minutes circulated previously

Concern raised over the matting on all the equipment at Severn Beach play area.

Resolved for the Clerk to get quotes for replacing the matting at Severn Beach play area

Action JE

11.1.2 Pilning Village Hall

Minutes circulated previously

SCB reported it was a positive meeting

Request has been made for an outside solar light for the area by the gate

Resolved for the Clerk to get prices

Action JE

11.1.3 Pilning Playing Field

Concern raised over the matting on all the equipment at Pilning play area.

Resolved for the Clerk to get quotes for replacing the matting at Pilning play area

Action JE

11.2.1 Severn Beach Allotments

Only three plots not being actively worked. Numbers 4, 25 and 29.

With spring in the air lots of digging and planting going on.

Repairs to damaged fences due to the storms are slowly being carried out.

TD to give the Clerk dates for a skip to be delivered

Action JE & TD

11.2.2 Pilning Allotments

Lots of good work being undertaken at Pilning allotments.

11.3.1 Pilning Cemetery

Meeting was held at the cemetery to discuss the chain link fencing, agreed that quotes should be obtained to get replacement fences or possibly plant a hedge along the rhine edge.

Working party will be at the cemetery on May 7th between 10am and noon.

Resolved for the Clerk to get quoted for chain link fencing and hedging plants

Action JE

11.3.2 Northwick Cemetery

Volunteer with a big rake is needed at Northwick cemetery

The grave with the large amount of foliage growing from it needs attention

Resolved for the Clerk to ask Tim Roper to assist

Action JE

11.3.3 Northwick Tower update

No update to report

11.4.1 Pilning Station

Report circulated previously.

Concern over damage to the station fence from activity behind the former station building.

Resolved for the Clerk to contact Network Rail

Action JE

Resolved for planning enforcement to be notified

Action JE

11.4.2 Severn Beach Station

Nothing to report

12 Communication

12.1 In View

- Ableton Court
- Basketball Hoops
- Grave tidying working party
- Red weed at Orchard Pools
- Jubilee benches
- Fly tipping clear up
- New South Gloucestershire Council trees for the Promenade Gardens

13 Reports from external meetings

MP expressed an interest in standing down as the Edmonds & Cole charity representative

14 Update from Councillors on "Report it" reference numbers.

PT has a list of numbers to share with the meeting with South Gloucestershire Council on 14th April.

Action PT

15 Planning

P22/01020/OHLE Land At Osborne Road Severn Beach South Gloucestershire BS35 4PG Application for consent under Section 37 of the Electricity Act 1989 to install 1no. new pole to increase the height of existing overhead lines crossing. The application is made under section 5(2) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008. No Objection.

P21/03967/CLE Unit 6A Dean Farm New Passage Road Pilning South Gloucestershire Continued use of premises as mixed B2 and B8 purposes specifically Units 1,2,7 and 8 for B8 purposes and Units 3 and 4 for mixed B2/B8 purposes and the open yard area for B8 purposes. Approve Certificate of Lawfulness.

P21/08106/F 40 Riverside Park Severn Beach South Gloucestershire BS354PN Erection of single storey rear extension to form additional living accommodation. Refusal.

P22/01529/RVC 29 Beach Avenue Severn Beach South Gloucestershire BS35 4PD Variation of condition 3 (approved plans) attached to planning permission P20/22965/F (retrospective) - Demolition of existing dwelling. Erection of 1 no. detached dwelling with associated works. Approve with Conditions.

16 Date of Next Meeting

The date of the next Parish Council meeting will be on Tuesday 3rd May 2022 at St Peter's School Pilning following the Annual Parish Council Meeting. There being no other business the meeting was closed at 21:27

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
02/03/2022	Email	Friends of Suburban Bristol Railways (FoSBR) Newsletter	Circulated
02/03/2022	Email	Response from Dept Transport for M49 junction	Circulated
02/03/2022	Email	Community Learning Provision in S. Glos	Circulated
03/03/2022	Email	Reminder / Invite, Agenda and meeting link for Severnside CEF 3rd March 2022 at 7pm	Circulated
07/03/2022	Email	In View magazine charges for 2022/3	Noted
07/03/2022	Email	TRAPP'D March 2022 Newsletter	Circulated
07/03/2022	Email	In View - further information	Noted
08/03/2022	Phone	Beach clean request by "Life's a beach" charity	Noted
08/03/2022	Email	WECA Pilning station meeting	JE Replied
09/03/2022	Email	Website Update Request	Noted
09/03/2022	Email	CCTV at SB Village Hall	JE Replied
09/03/2022	Email	Avian Flu update	Forwarded to Allotment holders
09/03/2022	Email	Local Plan Phase 2	Circulated
10/03/2022	Email	Strategic Infrastructure-led Masterplan for Severnside - Stakeholder webinar	Circulated
10/03/2022	Email	Meeting: Pilning & Severn Beach/Almondsbury PCs and SGC	Circulated
10/03/2022	Email	Finance training - new courses	Noted
10/03/2022	Email	Application confirmation for Temporary event notice (Beacon)	Noted
10/03/2022	Email	Litter & Brambles!	Circulated
11/03/2022	Email	Severnside Green Belt Case	Noted
13/03/2022	Email	STAR Training the Trainers FREE course - Bereavement PEER Support Groups	Forwarded to Cemetery Clerk
14/03/2022	Email	Clerks and Officers Network meeting invite	Noted
14/03/2022	Email	Queen's Platinum Jubilee Award 2022 - Confirmation of Grant	Circulated
14/03/2022	Email	Ableton Court	JE Replied
14/03/2022	Email	The Wild Place	Circulated
15/03/2022	Email	NALC briefing note - Ukraine	Noted
15/03/2022	Email	Heritage Open Days 9th - 18th September 2022: Theme 'Astounding Inventions'	Circulated
15/03/2022	Email	Wild Place consultation event	Posted Publicly
16/03/2022	Email	Community Payback Meeting	JE Replied
17/03/2022	Email	Strategic Infrastructure-led Masterplan for Severnside	Circulated
21/03/2022	Email	The old Cross Hands scrap metal site	Circulated

21/03/2022	Email	Disappearing saplings	Noted
22/03/2022	Email	New trees in Severn Beach	JE Replied
22/03/2022	Email	Update from Winterbourne Medieval Barn	Noted
22/03/2022	Email	Archaeological Investigations Site Visit - Land at Western Approach, Severn Beach	Circulated
22/03/2022	Email	Community Learning Provision in S. Glos	Posted Publicly
23/02/2022	Email	Agenda for Development Management Committee, Thursday, 31st March, 2022, 11.00 am	Noted
24/03/2022	Email	South Gloucestershire Climate and Food Communications Toolkit - For sharing	Circulated
24/03/2022	Email	SevernNet Business breakfast	Circulated
24/03/2022	Email	Allotment shed	JE Replied
24/03/2022	Email	The new Local Plan Phase 2 and Article 4 Direction Consultation Updates	Circulated
25/03/2022	Email	Agenda for T&PC forum 5th April 22. Meeting at 1330 by zoom	Circulated
25/03/2022	Email	Temporary Closure - Severn Road, Pilning	Posted Publicly
25/03/2022	Email	Sapling disappearance - Shaft Road	JE Replied
25/03/2022	Email	AV0091 Pilning & Severn Beach Parish Council – 2021/22 AGAR external auditor	Noted
27/03/2022	Email	Online masterclass on Planning	Noted
28/03/2022	Email	Insurance renewal Information Request	Noted
29/03/2022	Email	Planning Teams' Clearance Week: 04-08th April	Circulated
30/03/2022	Email	Agenda Items for April's Cemetery Committee Meeting	JE Replied
30/03/2022	Email	Strategic infrastructure-led masterplan - Project team and Parish Council meeting	Circulated
30/03/2022	Email	Queens 70th Jubilee hamper for your parish council	Circulated
31/03/2022	Email	SJA/892120 - WWGU Platinum Jubilee Beacon ZEF901	Noted
31/03/2022	Email	Your membership of the West of England Rural Network is due for renewal	JE Replied
31/03/2022	Email	SVB100 Logo and exhibition ideas	JE Replied
01/04/2022	Email	Minutes Severnside CEF 3 March 2022	Circulated
01/04/2022	Email	Full Council Meeting Dates needed ASAP (CEF)	JE Replied
01/04/2022	Email	Letter from Almondsbury Charity	JE Replied
01/04/2022	Email	CiLCA support sessions	Noted
01/04/2022	Email	Minutes - 2022 March - draft	Circulated
03/04/2022	Email	Bike marking event 14th May	Noted
04/04/2022	Email	Severn Beach Village Hall Minutes	Circulated
04/04/2022	Email	Forum docs for 5/4/22	Circulated
04/04/2022	Email	Parish Precept Confirmation of amounts and dates of payments	Noted
04/04/2022	Email	Update on Pilning Station - April 2022	Circulated
04/04/2022	Email	Archaeological Investigations Site Visit	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	NET VAT	VAT	TOTAL
03/03/2022	N HILLS	Severn Beach Toilets	£33.33	£-	£33.33
03/03/2022	ELM TREE GARDEN	Grounds Maintenance	£491.38	£98.28	£589.66
08/03/2022	GOOGLE IRELAND LTD	Email and Data storage	£111.70	£-	£111.70
14/03/2022	RELYON GUARDING	Pilning Village Hall	£180.00	£36.00	£216.00
17/03/2022	EMMAUS CHURCH	Hall Hire \$	£90.00	£-	£90.00
17/03/2022	PETER TYZACK	Expenses	£60.00	£12.00	£72.00
17/03/2022	ODILE MCINTOSH	Expenses	£13.70	£-	£13.70
17/03/2022	BRITISH TELECOM	Telephone & Broadband	£110.05	£22.01	£132.06
18/03/2022	NOW PENSIONS	Pension Contribution	£106.08	£-	£106.08
22/03/2022	BRISTOL RAILINGS	Severn Beach Village Hall Railings	£1,245.00	£-	£1,245.00
23/03/2022	LOCAL HISTORY GROUP	Reimbursement for Tunnel plaque	£80.66	£-	£80.66
23/03/2022	LOCAL HISTORY GROUP	Loan for Severn Beach 100 Tea towels	£1,800.00	£-	£1,800.00
23/03/2022	LOCAL HISTORY GROUP	Hire of display boards \$	£50.00	£-	£50.00
23/03/2022	R EDWARDS	Expenses for NP Open Evening \$	£39.41	£-	£39.41
23/03/2022	MOTION PRINTING LTD	Display boards for Open Evening \$	£440.00	£88.00	£528.00
24/03/2022	WICKSTEED LEISURE LTD	Parts for the Pilning Playing Field fort	£1,059.66	£211.93	£1,271.59
24/03/2022	SOUTH GLOS COUNCIL	Jubilee Beacon Notice (Reimburse Clerk)	£21.00	£-	£21.00
29/03/2022	FOSBR	Membership	£25.00	£-	£25.00
29/03/2022	AVON ALARMS LTD	Pilning Village Hall	£145.00	£29.00	£174.00
29/03/2022	PILNING VILLAGE HALL	Meeting room hire Dec 2021 to Feb 2023	£283.50	£-	£283.50
30/03/2022	TIM DARK	General Maintenance	£148.83	£-	£148.83
31/03/2022	J EDWARDES	Wages inc backpay & Office	£1,352.84	£-	£1,352.84
31/03/2022	O MCINTOSH	Wages	£180.00	£-	£180.00
31/03/2022	HMRC	Tax & NI	£170.72	£-	£170.72
31/03/2022	SUE BINNS	Cllr Expenses Jubilee / Centenary	£90.88	£18.18	£109.06
			£8,237.86	£515.40	£8,844.14

\$ From the Neighbourhood Plan Grant

APPENDIX C – REPORT FROM DISTRICT COUNCILLOR

Robert C. Griffin

21, Riverside Park, Severn Beach South Gloucestershire, BS35 4PN
01454-632624 robert.griffin@southglos.gov.uk

News for Pilning, Severn Beach, Easter Compton & Hallen. April 2022

Dear Ward Members,

Ukraine - We are now starting to make good progress with the Homes for Ukraine scheme and I can confirm that as of Friday 1 April 2022, the national database indicates that there are 63 South Glos sponsors that have been matched with 151 Ukrainian guests, 62 of which are children. Preparations are being put in place for their arrival, the first of whom are expected this weekend.

Blackhorse Hill, Easter Compton – This has been cleared of litter safely by a tremendous effort by Streetcare. They have also carried out other major roads in the ward.

Bus Services – with the end of Covid support and the lack of use, reduced services will now be provided. A new timetable is available from Firstbus.

Avon & Somerset Police – I took part in the liaison meeting with the force. General crime in our area is down.

Divorce - in England & Wales a simplified no-blame system will be law from 6th April.

Gypsy Patch Lane, Patchway – will reopen to all traffic on 25th April.

Southwest Air Ambulance - South Glos. District Councillors contributed £17,917.72 to this worthy charity to top up their coffers.

Free Range eggs – due to restrictions from Avian flu for 16 weeks indoors eggs will now be labelled 'Barn eggs'.

Extra charging points – These have now been installed at the Mall, Cribbs Causeway.

£50 & £20 Bank notes – The old paper versions will be withdrawn from circulation from September.

Free Covid testing – will cease from the 1st April. This applies to both LFT and PCR types, apart from those who are extremely vulnerable who have special arrangements.

Yours sincerely,

Robert C. Griffin – District Councillor for Pilning, Severn Beach, Easter Compton & Hallen.

APPENDIX D – ABLETON COURT REPORT

Purpose

- The provision of most emergency accommodation by South Gloucestershire Council is through our Emergency Accommodation Framework jointly managed with Bristol City Council. It allows both councils to arrange accommodation through a list of accredited commissioned suppliers.
- Accommodation is located throughout the Bristol and South Gloucestershire area. Connolly & Callaghan, who own and manage Ableton Court, are one of the providers on this list.
- Residents have been placed in the accommodation by both South Gloucestershire Council & Bristol City Council.

Building

- Connolly & Callaghan are responsible for the building. Inspections are conducted using guidance set out in the housing health and safety rating system (HHSRS) ¹
- Rooms are fully furnished.
- Officers will liaise with staff at Connolly & Callaghan to resolve any issues of disrepair raised by residents.
- Connolly & Callaghan are monitored by South Gloucestershire Council with the last inspection being in November 2021.
- The standard of accommodation appears to be poor with heating and damp being concerns. Also see the last bullet point in the "Support" section below.

Residents

- Clients apply to their local authority when they find themselves homeless, for whatever reason. The placement is undertaken by the relevant authority to work to find the most suitable accommodation for them.
- When considering the suitability of emergency accommodation, officers take into account a number of factors. This could include the location of children's schools, someone's employment, or any support networks. Other relevant factors could include whether someone has access to their own transport, or whether the accommodation is located close to an appropriate public transport link.
- Officers will also consider someone's safety and welfare when arranging accommodation, e.g., for their own safety, someone may be placed away from an area they have previously lived in.
- If someone is placed in an emergency, it may not always be possible to place them in the most appropriate accommodation straight away, so officers would aim to move the household to more appropriate accommodation as soon as possible.
- Where appropriate, officers will consult with police, probation or colleagues in Children's Services, or Adult Social Care when considering whether a placement is appropriate.

Support

- Everyone placed in emergency accommodation by the council has a named officer working with them. Officers will carry out an initial assessment when someone first approaches the council as homeless and work with people to agree a plan with the aim of relieving someone's homelessness.

¹ <https://www.gov.uk/government/publications/housing-health-and-safety-rating-system-guidance-for-landlords-and-property-related-professionals>

- Where appropriate, officers can arrange for a housing support worker to provide additional support. This can include support around benefits/employment, support to look for a home and help with resettlement work when someone moves.

Behaviour

- Residents are expected to keep rules when in the building about keeping things clean and tidy.
- Connolly & Callaghan are strict about any drink and drugs issues, the landlord will remove tenants who are causing disruption. However, this needs to be balanced in not making people homeless again. Where issues arise, officers will speak to the resident about any additional support that may be helpful.
- There is 24-hour response available to residents should any problem occur.

Access to education

- The average time in emergency accommodation is approximately four/five months, so most families will keep children in their current school. Given the short timescales that people are resident at Ableton Court it would be unlikely that local provision would be made.
- If there is a need for education the South Gloucestershire Council schools' team can be informed.

Voluntary support

- Help from the community is welcomed but the case officer should be aware of any issues. There may be cases where the story given by the resident differs from that given to the officer.
- Grants are available for residents to get necessary furniture and clothing.

Contact

- Parish Councillors are encouraged to get in contact with the officer, details are available from the Clerk.
- The officer assured the council that they should contact him or the other officers regarding conditions at Ableton Court.

Feedback

- The officer is happy to be contacted regarding further questions.