

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (9) Mrs FCA Barr MBE (Chairman), Mr T Fennell, Mrs N Chappell, Mr M Pruett, Mr N Davies, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mr I Roberts.

Also Present: - Mrs Victoria Bywater (Clerk), Mr & Mrs T Jarvis, Mr C Brickell, Mr C Williams-Lock & Cllr Robert Griffin

**The Chairman asked those present to observe a minute's silence for Mr. Stan Smith, Mrs Nancy Pick, Mrs. Gardiner and Mr. Hayman, all of Severn Beach, as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2016-03-1</b> <b>Apologies for absence</b>	Apologies were accepted from Mrs C Woodhouse.	
<b>2016 -03-2</b> <b>Declarations of Interest</b>	None	
<b>2016-03-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 1 <sup>st</sup> February 2016 had been previously circulated. The minutes of the meeting of 1 <sup>st</sup> February 2016 were agreed as a true record with two minor alterations. Proposed by MP and seconded by IR. All in favour.	
<b>2016-03-4</b> <b>Matters Arising</b>	VB updated the meeting on the quote received from Thrings solicitors for a letter to go to South Gloucestershire Council regarding the 1957 Landscaping buffer (£1000 approx.). VB further updated the meeting on the response from South Gloucestershire Council regarding the insertion of a Christmas tree at the Pilning War Memorial. South Gloucestershire Council do not give permission of the use of the War Memorial for the siting of a Christmas tree. HR updated the meeting that the litter on the footpaths by the Tesco Distribution Centre had been cleared up and bins inserted. FCAB thanked HR for checking the rubbish had been cleared.	
<b>2016-03-5</b> <b>Correspondence</b>	Please see Appendix A VB clarified the suggested proposal from ALCA regarding the arrangements for the external audit arrangements. It was agreed to go with the advice from ALCA. PT requested the postponed ALCA training is re-scheduled. After discussion, it was agreed for VB to arrange a training session for Tuesday 19 <sup>th</sup> April 2016 or Tuesday 17 <sup>th</sup> May 2016 at Severn Beach School, SB	VB
<b>2016-03-6</b> <b>Accounts for Payment</b>	Please see Appendix B Accounts for payment, proposed HR , seconded by ND	
<b>2016-03-7</b> <b>Public Participation</b>	(This item was heard before item 3 above) The meeting heard from John Abraham, Operations Manager for South Gloucestershire Council Libraries regarding the consultation on budget	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm**  
**at Pilning Village Hall, Pilning**

	cuts to libraries. Mr Abraham distributed consultation papers to attendees. VB to display poster on notice boards.	VB
<b>2016-03-8 Reports</b>	<p><u>PT &amp; FCAB attended the last Severn Vale Area Forum, 2nd March, at Turnberries, Thornbury. (Report by PT)</u></p> <p>We were addressed by disgruntled councillors who had just learned that the decision had been taken to scrap all the Area Forums and to move some of their work to the Safer Stronger groups. There had been a previous consultation about reducing the numbers of the Area Forums and of Safer Stronger Groups, but on the the grounds of cost saving the Council had decided to reduce the numbers of Safer Stronger Groups and scrap the Area Forums all together.</p> <p>The work done by the Forums would be transferred to other committees and the key decisions about grants and allocation of funds would be handed to individual Lead Councillors. The view was expressed that the Safer Stronger Groups, now reduced in number, would just be 'talking shops' without any decision making powers, and the Area Committees would no longer exist, so our local Councillors would have no say. Sadly the Leader of the Council was not present to answer our concerns.</p> <p>The hall was filled by parents and friends of one of the Thornbury Primary Schools supporting a bid for a zebra crossing. The next item dealt with highway priorities, and they will get their crossing. Also agreed was the funding for the assessment of B4055, and the funds for the design and legal work for the double yellow lines on Redwick Rd.</p> <p>Frances asked about the loss of the Mobile Library and criticised the reduction in charge for the Green Bin collection, money which could go towards keeping the Library.</p> <p>I asked about whether South Glos and Bristol had their plans in place for road building to connect to the M49 junction.. Neither question got an encouraging answer...</p> <p>There were two lots of grants monies to be shared out, but as there were no applications from this Parish for us to speak up in support of; we decided to leave at that point.</p> <p>In future the grants monies will be divided between the 70 councillors who will distribute the monies in their own wards. There appears to be no mechanism for prioritising areas with greater need.</p> <p><u>PT &amp; FCAB attended a meeting with S.Glos. Council regarding the QR code on the War Memorial at Pilning</u></p> <p>It was agreed with South Gloucestershire Council the best place for the QR code would be put on one of the bollards on the shop side, one on the other side and one on the flower trough</p>	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm**  
**at Pilning Village Hall, Pilning**

	<p>Robert Griffin reported that he and Colin Williams-Lock will be attending a meeting regarding the new procedure taking over from the Area Forum.  <u>S Glos Environment Forum meeting attended by HR &amp; PT</u></p> <p>We heard short presentations from several people, centring on the progress of the Biodiversity Action Plans and what South Glos officers had achieved.</p> <p>They thanked us all for our support and help with their work, though honestly I don't recall any interaction with those officers in relation to our parish. I think the point was that this meeting marked the end of the funded period, so future work would be taken up by others if it is to happen at all i.e. Government funding for Biodiversity Action had been stopped.</p> <p>It seems that this work, so far as our area is concerned, is being taken up by the Forgotten Landscape Project (which is Heritage Lottery funded). The last section of the meeting was the distribution of the 'Parish Biodiversity Plans'. I anticipated something with a bit of thought or polish, but sadly I was disappointed. We were handed a single A4 sheet of information which we already knew, i.e. what exists in our parish in relation to SSSI etc. In fact we were able to correct them in having missed one of the Estuary designations.</p>	
<p><b>2016-03-9</b>  <b>Ongoing</b>  <b>Business</b></p>	<p>1)To consider the response to the South Gloucestershire Council consultation on Mobile Libraries and Public Toilets  FCAB encouraged attendees to respond individually to this consultation.  VB to respond on behalf of the parish council in favour of making all endeavours to keep the mobile library in use.  MP urged the parish council to think of other options rather than relying on South Glos Council.</p> <p>2)To consider the response to the South Gloucestershire Council consultation on review of one stop shops and customer services  VB to respond on behalf of the parish council expressing disappointment at the proposed closure of one-stop shops and reduction in customer service.</p> <p>3)To consider whether the Council would like to produce a Neighbourhood Area/ Plan  After discussion a vote was taken (7 for, 2 abstained) in support of not pursuing a Neighbourhood Area/ Plan.</p> <p>4)Local Major Developments  FCAB reported that no recent communication had been received from Delta Properties.  MP asked for advice on the parish council position regarding the Delta Properties proposal at SB. VB advised that the most recent information</p>	<p>VB</p> <p>VB</p>

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm**  
**at Pilning Village Hall, Pilning**

	<p>received reported that South Gloucestershire Council legal department were investigating the position.</p> <p>5)Village Halls/Playing Fields</p> <p>a) Update regarding Severn Beach Village Hall  PT reported that at the AGM he had been voted in as Chairman. SB offered to replace PT as the parish council representative on SB Village Hall committee.  VB updated the meeting on correspondence received from two solicitors regarding the parish council becoming the trustees for the village hall. After discussion it was agreed that VB should instruct Burton Sweet to give advice on a way forward in this matter. A vote was taken (7 for, 2 abstained).</p> <p>b) Update regarding Pilning Village Hall  NC reported that some items from the skate board parks had been put in the rhine. IR advised that there will be a cost to install, report on and insure the equipment.  It was agreed that NC should represent the parish council at Pilning Village Hall meetings.  IR reported basketball hoops had been inserted in the tennis courts. IR further reported that woodworm had been found at the hall which would need to be treated.</p> <p>c) Update regarding the extension at Pilning Village Hall  IR reported that the plans would soon be submitted to South Gloucestershire Council.</p> <p>6)Update on allotment sites  FCAB reported that the water level at the SB allotment site had reduced. SB reported that the allotments at Pilning were starting to take shape. VB to chase outstanding rental money for allotment sites.</p> <p>7)Update on Cemeteries  FCAB reported the poor state of the main path at Pilning cemetery. VB to ask James Heming for a quote to repair/ renew path where necessary. IR reported that Mr M Fisher had raised 3no. fallen head stones and infilled a number of sunken graves. FCAB to ask Mr Fisher to re-turf a number of graves.  MP reported he had cleared ivy from some head stones at Northwick.</p> <p>8)Update from councillors regarding local village matters  NC reported that no objection had been received regarding the light by the garages on Keens Grove. VB to instruct the insertion of the light.  IR reported a plot on Church Road, SB had been sold.  MP asked if a response had been received from the school regarding smoking on the school bus. VB confirmed a response had been received.  ND reported witnessing ‘trotters’ on the A403 being over-taken by a police car which did not stop them. FCAB to report this to police.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>FCAB</p> <p>VB</p> <p>FCAB</p>
--	---	---

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm**  
**at Pilning Village Hall, Pilning**

	<p>ND further reported having been burgled and items then being sold in a local pub. It was agreed that VB should invite a representative of the police to the next parish council meeting.</p> <p>SB requested MP address the formatting on the website.</p> <p>SB reported piles of rubbish on the A403. FCAB advised the use of the 'Report It' section on the S.Glos Council website.</p> <p>TF reported issues relating to lost drivers attempting to work on the solar farm at Severn Beach. FCAB advised that the build would shortly be completed.</p> <p>TF proposed a vote on inserting a white line to separate cyclists and walkers on the sea wall (2 for, 5 against, 1 abstained).</p> <p>PT reported a recent meeting of the Eastern Evergreens and local residents at Severn Beach Village Hall which would shortly be reciprocated.</p> <p>FCAB reported that many of the flood warning automatically issued by the Environment Agency do not affect Severn Beach because of wind direction.</p>	<p>VB MP</p>
<p><b>2016-03-11 Planning</b></p>	<p><u>Decisions by S.Glos Council</u>  PT15/5222/F The Whitehouse 83A Redwick Road, Pilning – Approve with conditions  PT15/5133/PNGR Cloud Nine Barns, SB – refusal  PT15/0335/F 11 Beach Road, SB – Approve with conditions  PT15/0224/OHLE Severn Road, SB (Electrical pole work) – Approve  PT15/3352/LB &amp; PT15/3348/F Church Farm, Northwick Road, Pilning – Approve with conditions</p> <p><u>Withdrawn Planning Applications</u>  PT15/0471/LB &amp; PT15/0469/F Sandfords Charity School, Northwick</p>	
<p><b>2016-03-12 Report from S. Glos. Council</b></p>	<p>Cllr Robert Griffin reported the following items:</p> <ol style="list-style-type: none"> <li>1) Spillages into the rhine of diesel near to the former fire station at Pilning</li> <li>2) Break-ins of cars and houses must be reported</li> <li>3) Four Towns bus service will have a small increase in charges</li> </ol>	
<p><b>Date of Next Meeting</b></p>	<p>The date of the next Parish Council meeting will be Monday 4<sup>th</sup> April 2016 starting at 7pm there being no further business the meeting closed @ 9.12pm.</p> <p>Advanced notice of the Annual Parish meeting to be held at Severn Beach School, Severn Beach on Monday 4<sup>th</sup> April 2016 at 7pm.</p> <p>Advanced notice of the Annual Parish Council meeting to be held at Pilning Village Hall, Pilning on Tuesday 2<sup>nd</sup> May 2016 at 7pm.</p>	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
03.02.16	Email	Acknowledgement of receipt of Parish Precept request	n/a

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm at Pilning Village Hall, Pilning

03.02.16	Email	Consultation on Community Engagement, Adult Social Care Charging policy review	Circulated
03.02.16	Email	Health Watch S.Glos. Feb e-bulletin	Circulated
03.02.16	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 12 <sup>th</sup> February 2016, Turnberries, Thornbury	Circulated
03.02.16	Email	Agenda for Planning, transport & Strategic Environment Major Schemes Sub Committee, 15 <sup>th</sup> Feb 2016, Kingswood	Circulated
03.02.16	Email	Adult Social care Charging Policy Review	Circulated
05.02.16	Email	S. Gloucestershire Council Library Consultation	Circulated
07.02.16	Email	Update from Robert Griffin	Circulated
08.02.16	Email	A403 Challenge Fund Maintenance Works Feb-Sep 2016	Circulated
08.02.16	Email	Notice of ALCA SG Area Group meeting – 7 March 2016, Yate	Circulated
08.02.16	Email	Latest news from A Forgotten Landscape	Circulated
08.02.16	Email	Notice of Temporary Traffic Order	Circulated
08.02.16	Post	Four Towns Vale Link registration forms	Passed to NC
08.02.16	Email	ALCA Training opportunity dates	Circulated
08.02.16	Email	Agenda for Safer and Stronger Communities Strategic Partnership Tuesday 16 <sup>th</sup> February 2016, 9am, Kingswood	Circulated
09.02.16	Email	Response from Tesco Distribution Centre regarding litter on the footpaths	Passed HR
09.02.16	Email	Agenda for Council, Wednesday 17 <sup>th</sup> February 2016, 7pm, Kingswood	Circulated
10.02.16	Email	Confirmation of attendance at March 2016 meeting of J Abraham from S.Glos Libraries	VB responded
11.02.16	Email	HM Courts & Tribunal Service Estates Reform Consultation	Circulated
12.02.16	Email	Correspondence from Steven Wharram regarding Delta Properties and Solar Farm	VB responded
15.02.16	Email	Notification of audit arrangements from 2016	VB responded
16.02.16	Email	Minutes from the S.Glos Severnside Safer Stronger Community Group held on 27.01.16	Circulated
16.02.16	Email	Notification of start of improvement work at SB station (22.02.16)	Circulated
17.02.16	Email	Agenda for Severn Vale Area Forum – Wednesday 2 <sup>nd</sup> March 2016, 7pm, Turnberries, Thornbury	Circulated
17.02.16	Email	Agenda for Development Control (West) Committee, Thursday 25 <sup>th</sup> February 2016, 2016, Turnberries, Thornbury	Circulated
18.02.16	Email	Update response from Sean Herbert, Principal Planning Officer Major Sites, regarding Delta Properties. The case has been referred to the legal team at S.Glos. council.	n/a
18.02.16	Email	Notice of a consultation on the review of library services – opens 22.02.16	To be discussed at meeting
22.02.16	Email	Consultation on changes to library services – opens 22.02.16 – 13 May 2016	As above
22.02.16	Email	Agenda for Economy and Skills Strategic Partnership Tuesday 1 <sup>st</sup> March 2016, 1pm, Filton	Circulated
22.02.16	Email	Consultation on review of one stop shops and services – opens 22 Feb 2016 – 13 May 2016	To be discussed at meeting
22.02.16	Email	Consultation on review of council accommodation in Kingswood and Yate	Circulated
23.02.16	Email	Agenda for Children & Young People Committee, Wednesday 2 <sup>nd</sup> March 2016, 2pm, Kingswood	Circulated
23.02.16	Email	Thank you letter from 1 <sup>st</sup> Severn Beach Scout Group regarding donation	n/a
24.02.16	Email	Notification from SUEZ regarding steam blowing at Severnside Energy Recovery Centre.	Circulated
24.02.16	Email	BRERC Wildlife Newsletter	Circulated
24.02.16	Email	Response from S.Glos Council regarding the planned traffic diversions	FCAB responded
24.02.16	Email	From Doug Nethercott. Request for PC to take over Trusteeship of SB Village Hall	VB responded To be discussed at meeting
25.02.16	Email	Further update regarding A403 Challenge Fund carriageway resurfacing traffic diversion	FCAB responded
26.02.16	Email	Spring Newsletter from Avon & Somerset PCC	Circulated
26.02.16	Post	Thank you letter from Friends of SB School re ipad donation	n/a
29.02.16	Email	Severn Estuary Partnership News – Feb E bulletin	Circulated
29.02.16	Email	The Playing Field February 2016	Circulated
01.03.16	Email	Healthwatch S.Glos March 2016 E-bulletin	Circulated
01.03.16	Email	Notification of lane closures for M48	Circulated
02.03.16	Post	Clerks & Council Direct March 2016	Passed to NC
02.03.16	Email	Temporary traffic order for A402 Severn Road	Circulated
02.03.16	Email	Four Towns & Vale Link Community Transport open day – Friday 22 <sup>nd</sup> April 2016, 2pm	Circulated
03.03.16	Email	News from A Forgotten Landscape – March e-bulletin	Circulated
03.03.16	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 11 <sup>th</sup> March 2016, 9.30am	Circulated
07.03.16	Email	Latest news from A Forgotten Landscape	Circulated

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> March 2016 at 7.00pm**  
**at Pilning Village Hall, Pilning**

**APPENDIX B – ACCOUNTS FOR PAYMENT**

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Net</b>	<b>Reclaimable VAT</b>	<b>Total</b>
04.02.16	Steve Ball Recycles Aggregates Ltd	Top soil to Allotments at SB	140.00	28.00	168.00
07.03.16	Mrs V Bywater	Wages + office payment & fuel allowance	902.04	0.00	902.04
07.03.16	HMRC	NI & PAYE	91.46	0.00	91.46
07.03.16	Mr T Dark	Odd jobs	45.00	0.00	45.00
07.03.16	Mr M J Fisher	Grass cutting & maintenace	1240.00	0.00	1240.00
07.03.16	Pilning Village Hall	Hire of hall for meetings 2016/ 2017	148.50	0.00	148.50
07.03.16	Mr L Liddatt	Quarterly payment for grass cutting at Northwick	200.00	40.00	240.00
07.03.16	Castle School Trust	Hire of school hall for meetings 2016/ 2017	210.00	0.00	210.00
07.03.16	Mrs V Bywater	Contribution to use of home computer - £4.69/ week - Jan - Mar 2016	37.52	0.00	37.52
07.03.16	Mrs V Bywater	Stamps	12.96	0.00	12.96
07.03.16	BT	Telephone & broadband	79.87	15.97	95.84
07.03.16	Kernon Countryside Consultants	Response to planning application	250.00	50.00	300.00
07.03.16	Peter Tyzack	Expences	41.85	0.00	41.85
07.03.16	AED Locator	Service charge for defibrillators in Pilning & SB	590.00	180.00	708.00
07.03.16	RE & AM Hicks	Hedge cutting Bank Road, Pilning	25.00	5.00	30.00
07.03.16	Pro Structures Ltd	Pilning Village Hall extension	607.50	121.50	729.00
07.03.16	S.Glos Council	Buy Back scheme Jan, Feb, Mar 2016	768.75	153.75	922.50
07.03.16	BWBS	Water at Bank Road	57.14	0.00	57.14
07.03.16	CFS	Photocopying	6.11	1.22	7.33
07.03.16	ALCA	Subscription	525.91	0.00	525.91
07.03.16	CFS	Photocopying	5.73	1.15	6.88
		<b>TOTAL</b>	<b>5,985.34</b>	<b>568.59</b>	<b>6,351.93</b>