

## PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 4<sup>th</sup> April 2011, commencing at 7.00 pm  
in PILNING Village Hall

COUNCILLORS PRESENT (5) Mrs C E Woodhouse Chairman), Mrs F C A Barr MBE, Mrs N A Chappell, Mr D T A Humphries, Mr I L Roberts.

Also Present:- J C Rawlinson (Clerk) and Mr P L Tyzack (S Glos Councillor).

**The Chairman asked those present to remember Mrs Wendy England of Gorse Cover Road, Mrs Jean Fisher of New Passage Road, Mr Geoff Rich of Ableton Lane and Mr Joe Turner of Riverside Park, all recently deceased.**

### 1. APOLOGIES for ABSENCE

Mrs N S Bendall (unwell), Mr J A Black, Mr S G Cooper and Mr N D Webb (all through work commitments), Mr I W Humphries (away).

### 2. MINUTES of the PREVIOUS MEETING

The minutes of the meetings of 7<sup>th</sup> March and 21<sup>st</sup> March 2011 were approved as a true record.

1. CEW 2. ILR All agreed.

### 3. ACTION/RELATED MATTERS

#### 3 - 1 Allotments

The lease is now signed and sealed, IWH and ILR attending in Bristol to sign the document. ILR and the Clerk marked out the plots 10 days ago. The Clerk has since contacted interested parties, arranged allocation of plots and issued tenancy agreements, gate keys and general information where required. Currently 25 of the 40 plots have been leased. Clerk recommended further expenditure on the building and its use by tenants. He suggested that whilst much funding had been put into youth projects none had been forthcoming for more senior members of the community. PLT and ILR both remarked on the sense of community that appeared to have quickly developed among tenants – particularly noticeable at the Saturday photo shoot. There was a general lack of enthusiasm over suggestions of renovating the former changing rooms.

#### 3 - 2 Cemetery/Churches

NAC has contacted Roy Edwardes re the Trinity Hall plaque – response awaited.

#### 3 - 3 Stationery/Circulars/Books

A Sharp AL-2021 copier has now been obtained. A similar table top copier to the defunct Panasonic DP-150, its cost is well under half of that paid for the previous machine in October 2000.

4. CORRESPONDENCEAllotments

14701.01 Rugby club lease now formally completed.  
 14702.02 Contact number for Western Power/receipt for gate key.  
 14703.03 Final details re lease arrangements.  
 14704.04 Diagram of proposals by Western Power.  
 14705.05 Details of draft lease document.  
 14706.06 Lease of rugby ground: official document.

Audit/Precept

14707.07 Mazar advise detail of annual audit requirements.  
 14708.08 S Glos summary of dispersal of council tax funds.  
 14709.09 Accounts and Audit (England) Regulations 2011: SI No. 2011/817.  
 14710.10 Tax code details for Mrs F C A Barr MBE.  
 14711.11 Tax code details for Clerk.  
 14712.12 Amended penalty determination revised to zero.  
 14713.13 Email from Mike Fish querying need to raise precept. Reply 21 March.

Bus Services, Shelters & Signs

14714.14 Consultation on revised bus bay marking opposite old Police Station.

Clerk/Clerks' Society

14715.15 Info – Resolving workplace disputes.

Campaign to Protect Rural England

14716.16 Avonside village of the year competition.

Elections/Applications for Parish Council

14717.17 Information on local councils.  
 14718.18 Conservative party newsletter.  
 14719.19 Election publicity; request to display.  
 14720.20 Notice of election: S Glos councillor.  
 14721.21 Notice of election: parish wards.  
 14722.22 Notice of referendum: changes to voting system (?).  
 14723.23 Internet contact shows automatic selection for 5 members in Pilning. Poll will be held in SB where there are 6 applicants (including ILR – switched From Pilning ward). JAB, SGC and NDW have not sought re-election.

Environment/Conservation

14724.24 Amendments to list of listed buildings – circulated.  
 14725.25 Registration of events planned for Festival of Archaeology.

**Health Authority/Care Services**  
 14726.26 Caring: for the young and the disabled.

**Insurance/Legal Service**  
 14727.27 Email list of remedial actions.  
 14728.28 Came & Co: insurance services leaflet.

**Local Industry**  
 14729.29 Oldbury Power Station, stakeholder meeting, 20<sup>th</sup> April.  
 14730.30 Info on Hinkley power connections – provided by PLT.

**Parish Projects & Related Matter**  
 14731.31 PLT pursues the progress with the Parish Plan.

**Playgrounds/Youth Activities**  
 14732.32 Proludic of Nottingham: product brochure.  
 14733.33 Wicksteed: arrangements for annual safety inspections.  
 14734.34 Wicksteed: product brochure.

**Police**  
 14735.35 A & S Constabulary newsletter: February edition – circulated.  
 14736.36 Enewsletter: also circulated.

**Railways**  
 14737.37 Friends of Suburban Bristol Railway newsletter (April) – circulated.  
 14738.38 FoSBR evening event, 8<sup>th</sup> April in Montpelier.

**River, Seawall & Environs**  
 14739.39 Details of the archaeology programme for the next 2 years.  
 14740.40 Flood info re SB, based over recent years.

**Roads/Road Signs**  
 14741.41 Comment re work on traffic signals at Pilning crossroads.  
 14742.42 Resurfacing work on A403 now carried out.

**South Gloucestershire Council**  
 14743.43 *Rural and Parish* Matters, spring edition – circulated.  
 14744.44 Good Neighbours handbook – circulated.

**Stationery/Circulars/Books**  
 14745.45 *Local Council Review*, spring edition – circulated.  
 14746.46 *SGN* newsletter, spring edition - distributed.  
 14747.47 *Quality of Life* newsletter, spring edition.  
 14748.48 *Our Area Our Future* newsletter, spring edition.

**14749.49** Street Furniture/Lighting  
Glasdon of Blackpool, 2011 catalogue.

**14750.50** Trees/Tree Planting  
Planting programme at SB now completed.

**14751.51** Utilities – Water  
Application for water supply permission at former rugby ground.

**14752.52** Voluntary/Community Groups  
Senior Citizens Forum, meeting at Thornbury, 24<sup>th</sup> March.

**14753.53** Planning  
New mapping service agreement as from 1<sup>st</sup> April.

**14754.54** Delegated decisions, w/e 20<sup>th</sup> February 2011.

**14755.55** Delegated decisions, w/e 27<sup>th</sup> February 2011.

**14756.56** Delegated decisions, w/e 6<sup>th</sup> March 2011.

**14757.57** Accounts/Donations  
Bristol Locksmiths, padlock & keys. Item 5-3 refers.

**14758.58** Copier Repair Man, new photocopier. Item 5-4 refers.

**14759.59** Heritage Forum, annual subscription. Item 5-5 refers.

**14760.60** Mr I Roberts, travel and parking. Item 5-6 refers.

**14761.61** A L C A, annual subscription. Item 5-7 refers.

**14762.62** N T Sandy, rotovation of allotment site. Item 5-8 refers.

**14763.63** Jaydee Living, bins for SB VH. Item 5-9 refers.

**14764.64** M J Fisher, cuts at rugby ground. Item 5-10 refers.

**14765.65** M J Fisher, grass cutting (March). Item 5-11 refers.

**14766.66** S Glos Council, booking at SB School. Item 5-12 refers.

**14767.67** H M R C, quarterly payment of income tax. Item 5-13 refers.

**14768.68** Severnside Out of School Club, donation. Item 5-14 refers.

**14769.69** S Glos Council, council tax, P VH. Item 5-15 refers.

**14770.70** S Glos Council, council tax, SB VH. Item 5-16 refers.

## 5. ACCOUNTS for PAYMENT

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 3, 8 11 Smallholdings & Allotments Act 1908, s26

5 - 9, 14, 15 Local Government (Misc Provisions) Act 1979, s19

5 -10 (Local Government (Misc Provisions) Act 1979, s19  
(Public Health Act 1875, s164

The accounts below were approved for payment

1. FCAB 2. DTAH All agreed.

5 ACCOUNTS for PAYMENT

5 – 1	£ 768.00	J C Rawlinson	Clerk's wages (March)	112
5 – 2	£ 50.00	J C Rawlinson	Petrol allowance	111
5 – 3	£ 90.00	Bristol Locksmiths	Allotment padlock/keys	SHAA
5 - 4	£ 325.00	Copier Repair Man	Photocopier	111
5 - 5	£ 10.00	Heritage Forum	Annual subscription	137
5 - 6	£ 33.40	Mr I Roberts	Travel expenses	174
5 - 7	£ 622.38	A L C A	Annual subscription	140(1)
5 - 8	£ 384.00	N T Sandy	Rotovating	SHAA
5 – 9	£ 891.31	Jaydee Living	Litter bins (SBVH)	LGMP
5 -10	£ 630.00	M J Fisher	Grass cutting	*
5 -11	£ 120.00	M J Fisher	Cut at rugby field	SHAA
5 -12	£ 35.00	S Glos Council	Booking (SB School)	111
5 -13	£ 576.00	H M R C	Income tax	111
5 -14	£ 600.00	Severnside OosClub	Donation	137
5 -15	£ 190.52	S Glos Council	Rates, Pilning VH	LGMP
5 -16	£ 192.68	S Glos Council	Rates, SB VH	LGMP
	<u>£5518.29</u>			

Items 5-1 to 5-5 inclusive, paid as one cheque.

5-10 & 5-11, paid as one cheque.

5-13 & 5-14, paid as one cheque.

**Current bank balance, prior to payments listed above**

**£23,796.13** (Interest included to end of March)

6. PUBLIC PARTICIPATION

None requested.

7. AGENDA

7 – 1 Severnside Development

Suggested that contact should be made with Malcolms – newly situated on the Western Approach estate. They have identified themselves as situated at SB. As a result European vehicles are now travelling through the village attempting to find the site.

The poor condition of the verges in the area were questioned. PLT is to follow up on this.

7 – 2 Village Halls

DTAH drew attention to the recently completed play equipment project. With the benefit of a £40,000 grant new items are in place. All were chosen by children from SB School.

Pilning VH has been booked by the Drama group on the day of the Royal Wedding. Pilning Pips are to hold an event some days earlier. Councillors are invited.

7 - 3 Audit/Precept

With arrangements for the external audit now made, Clerk raised the topic of the internal audit, conducted from the outset by John Shaw, formerly an officer of Avon County Council. Clerk outlined the procedures followed and members agreed the process to be satisfactory. Whilst the need to review this system, formerly mandatory, has recently been withdrawn, it was felt by the Clerk to be worthy of mention.

7 - 4 Playgrounds/Youth Activities

Attention was drawn to the recent extensive damage caused to the play area at Pilning playing fields.

7 - 5 St Peter's School

An open day is to be held on Saturday 16<sup>th</sup> April. Visiting from 10.00-14.00.

7 - 6 Roads/Road Signs

FCAB asked for action to be taken in Beach Road, adjacent to the shops, and on A403. Significant pot holes are the problem.

Mrs Barr thanked S Glos for their actions at the junction 17 roundabout. The adjustment of just a couple of seconds on the lights sequence has made all the difference for local drivers seeking access onto the roundabout.

7 - 7 Reports

POLICE – PLT has recorded local concerns over the pony and trap racing that prevents free movement along the A403 during the event.

8. PLANNING8 - 1 Comments of PC sent to S Glos Council

PT11/0726/F	Ingleside, Northwick Road, Extn with balconies	No objection
PT11/0733/F	89A Beach Road, rear conservatory	No objection
PT11/0934/F	12 Abbott Road, extensions for granny annexe	No objection
PT11/1039/PNA	Rednend Farm, restore land for agriculture	No objection

8 - 2 Decisions by S Glos Council

PT11/0242/F	Swallow's Barn, Severn Road	Permit
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8 - 3 Public Inquiry

PT09/5982/FMW Change of use, land at Severnside Works (thermal waste treatment) – Inquiry at Ship Inn, Alveston, from 27<sup>th</sup> April.

**Next Council Meeting - at Severn Beach School on Monday 9<sup>th</sup> May 2011**

All members present having put themselves forward for consideration at the forthcoming elections, CEW wished everyone good luck on the day. NAC will automatically be returned at Pilning, the other 4 will need to rely on voters at Severn Beach.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.15 PM

Signed..... Dated..... JCR

(<http://sites.google.com/site/pandsbpc>) – parish website

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