



# **Pilning & Severn Beach Parish Council Meeting held on Monday 11<sup>th</sup> July 2022. Northwick Tower 7pm**

**COUNCILLORS:** P Tyzack (PT) (Chairman); Kevin Weeks (KW); Ian Roberts (ISR) & Nick Davies (ND)

Jonathan Edwardes (Clerk JE) and four members of the public.

## **1 Apologies for absence**

Sue Binns (SCB); Olga Taylor (OT); Heather Rickards (HR) and Carol Woodhouse (CW)

### **Absent**

Mike Pruett (MP)

**2 Declarations of Interest** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests.  
None

## **3 AGENDA ITEMS**

### **.1 To decide on repair work to window jamb**

After discussion proposed to undertake a like for like repair as there will be no material alteration to the building, just a necessary repair.

**Resolved to get quote to repair the window jamb.**

**Action ND & ISR**

### **.2 To decide on purchasing scaffolding**

After discussion regarding possible companies that could be approached to undertake the work. Consideration to be given to either put the scaffolding on the inside or outside of the tower.

Note that the scaffolding will need to be put up by a professional firm and be inspected if it remains up the tower for any significant length of time. ISR is certified to carry out the inspections.

**Resolved to get fresh quotes to either buy or hire scaffolding**

**Action JE**

### **.3 To decide on removal of the weathervane**

The weathervane will need to be removed and restored.

Once the weathervane is removed a public exhibition could be organised with the support of the Local History Group.

### **.4 To decide on a project plan for the tower.**

See appendix A

Proposed to accept the previously circulated project plan as a starting point to undertaking the work Working party formed of PT, ND, KW & ISR with the Clerk

## 5 Date of Next Meeting

The date of the next full meeting of the Parish Council meeting will be on 5<sup>th</sup> September 2022 at Severn Beach School There being no other business the meeting was closed at 19:45

## Appendix A - Northwick Tower – Project Plan

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### Definition

#### 1. Purpose

Project to restore the tower to a sufficient standard for it to need minimal to no further maintenance for the next 50 to 100 years.

##### 1.1 Initiation

Is the project worth doing?

Agreed, it is a project worth pursuing

How important is the building to the community and the parish?

The heritage and story of the building are important along with the identity of Northwick itself

Should the Parish Council investigate ways to improve the profile of what the tower means?

Work with the Local history group to improve the interpretation of the tower, including an exhibition.

Is this project beyond the capabilities of the Parish Council?

No this is within the capabilities of the Parish Council

Getting other people involved – subcommittee or a project group?

A working group has been assembled

##### 1.2 Planning

###### Specific

To restore and return the weathervane.

To make the roof watertight.

To repair the window jamb.

To repoint the stonework where required.

###### Measurable (dates are subject to amendment)

Removal of the weathervane by November 2022

Sheeting over the roof temporarily November 2022

Repointing the tower by May 2023

Restoration of the roof and weathervane October 2023

###### Achievable

To achieve the removal of the weathervane, scaffolding will need to be put round the tower, either inside or outside.

Assessment will need to be made for the purchase of scaffolding and a grant application submitted for funding.

The scaffolding roof will act as a primary barrier to rain getting in through into the tower, although a secondary tarpaulin could be added over the tiles once the weathervane is removed.

Grant applications for the restoration of the weathervane can be made.

Weathervane can be removed and sent for restoration.

Grant applications for the repointing of the tower.

Work can start on both the restoration of the roof and the repointing of the tower.

**Relevant**

Three bespoke goals all with their separate grant applications, each can be reviewed as the project progresses.

**Time-based**

Refer to the measurable section, completion of the project by October 2023.

**2. Stakeholders**

Parish Council

Possible subcommittee or working group

Residents

Grant giving bodies

Local authorities – for heritage permissions

APPROVED