

Pilning & Severn Beach Parish Council Meeting held on Monday 4th March 2024. Pilning Village Hall Cross Hands Road Pilning BS35 4JB 7pm

COUNCILLORS:

Alison Dark (AD); Ian Roberts (ISR); Jet O'Neill (JO); Mike Pruett (MP); Nick Davies (ND) (Chairman); Peter Tyzack (PT) and Victoria Bywater (VB)

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RE) Neighbourhood Plan Steering Group, Simon Johnson District Councillor (SJ) and four members of the public

DEATHS: The meeting held a silence in remembrance of those who had recently died Un-named van driver in Pilning Scott Hendy of Pilning Stan Bradburn of Severn Beach

1 Apologies for absence

Olga Taylor (OT)

2a Co-option of Councillors

None

2b Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Planit Gardens AD Severnside Events PT, ND & MP

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 5th February 2024 were unanimously approved as a true record.

4 Matters arising

Links to SGC consultation - added to Parish Council website.

<u>Tennis Court signage</u> – on agenda

<u>Redwick Common</u> – Registration is undertaken by Section 15 of the Commons Act 2006. Check has been made that no land in Pilning & Severn Beach Parish Council area has been registered as a village green or common land.

<u>Low Level Noise</u> – MP has taken the lead in contacting SGC and EA regarding this issue. South Glos Officer is chasing the Environment Agency for an update.

<u>LCNAP</u> – PT attended and reported back that around a third of parishes in South Glos are undertaking a Local Climate Nature Action Plan.

<u>Tree T2 Pilning allotment gardens</u> – work completed.

<u>Tree planning scheme</u> – on agenda.

<u>SGC-196160-P0B6</u> – see planning enforcement section.

Policy review – documents now have version numbers.

Severn Beach Allotments – confirmation that the rhine has been cleared, however the ditch to the left-hand side of the site is still overgrown. There is severe flooding at the allotments currently. Pilning station – see 8.9 agenda item.

Previous minutes

Bin at Cross Hands – The Clerk had another meeting with an SGC officer, course of action being pursued is to place an additional bin by the B4055 sign on the Cross Hands Road corner of the triangle. Officer has sent prices to the Clerk and the Clerk has contacted the resident nearest to the proposed bin site, awaiting a response from the resident.

Resolved to be put on the April agenda.

5 Correspondence

See appendix A A403 Bridge replacement – Concern was expressed that a future closure of the A403 at Chittening will cause unnecessary inconvenience. A previous plan proposed by Network Rail did not need the closure of the A403.

Resolved for the Clerk to write to Bristol City Council and Network Rail

6 Accounts for Payment

See appendix B	
SevernNet membership ¹	£30.00
Planit Gardens ¹	£168.54
Glasdon (replacement bench – Severn Beach promenade)	£702.00
Subtotal	£900.54
Revised grand total	£15195.74

Accounts were approved.

¹ Note one abstention, see declaration of interest.

.1 Bank reconciliation for the previous month see appendix C

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

Resolved that the bank reconciliation report for February 2024 be approved.

7a Public Participation

M49 J1 update – an update was sought over progress on J1 of M49. It has been noted that the SGC website for project has not been updated in a while.

Resolved for the Clerk to write to South Glos for an updated

Action JE

Cross Hands – reports from residents that rubbish is still being burnt at the site causing a nuisance. Resident was advised to keep a nuisance log, as this would be beneficial for enforcement.

7b Report from District Councillor Simon Johnson

See appendix D

Action JE

Action JE

Action JE

Action JE

8 AGENDA ITEMS

.1 To decide on a grant to 1st Severn Beach Scouts for "Bleed kits"

Grant application from 1st Severn Beach Scout Group for spare bleed kits for the parish and for back up at Scout camps.

Proposed £250 ND seconded VB all agreed.

Action JE

.2 To decide on a grant to Citizens Advice Bureaux

Grant application from Citizens Advice South Gloucestershire. 118 residents of Pilning & Severn Beach were helped by CAB with 620 different referrals.

Proposed £550 VB seconded ISR all agreed.

Action JE

.3 To decide on the grant of funds to Severnside Events Committee

Grant application from Severnside Events (not for profit umbrella organisation) who are looking to put on a variety of events for the benefit of residents in the parish.

Proposed £3500 VB seconded JO all permitted agreed. Note ND, PT and MP were not permitted to vote as they are committee members.

Action JE

.4 To decide on a parish approach to parking along the King Charles III footpath

Now the KCIII coastal path has reopened, a bigger footfall is being experienced in the parish. The Neighbourhood plan Steering Group have been considering potential locations for increased car parking provision.

Land next to the Tea Cottage This is a piece of South Glos land and the Parish Council would need to work jointly with the unitary authority to bring this into use as a car park. There could be a large capital expense for which the Parish Council would need to consider a Public Works Loan. This location has the advantage of being close to the centre of Severn Beach.

<u>Shaft Road</u> – Potentially a cost-free piece of land but negotiations will need to be undertaken by South Glos and the landowner.

<u>New Passage Road</u> – there is one plot of land available on a rental basis. <u>ASEA compound on A403</u> – owned by South Glos Council

.5. To decide on a response to the SGC "Sort It" consultation.

Councillors expressed a number of opinions and after discussion there was not an overwhelming consensus. Councillors were then encouraged to make their own representations to South Glos and for details to be put into In view for residents to take part as well.

.6 To decide to ask South Glos:-

a) how renewable energy infrastructure will impact the parish

b) how flooding will be mitigated with land raising taking place

c) what measures are in place to raise the quality of water habitats Resolved for PT to draft letters for each of the subjects in item 6 and share with the Clerk to forward to South Glos

Action PT & JE

.7 To decide on a programme of tree planting

Several locations have been considered by PT and MP as possible places for trees and hedges to be planted. There is a plan to plant a hedge between Pilning Cemetery and the Parish allotments. Consideration was given by the Parish Council getting a supply of whips for residents to plant themselves. This initiative will be included in "In view" asking for suggestions.

Resolved to get residents feedback on suitable locations.

Action JE

.8 To decide on raising issues for pedestrians and cyclist around Severnside to SGC

MP reported a near miss with a juggernaut whist out cycling on Council business. What can be done by South Glos to support safer cycling and walking routes in the parish.

Resolved for VB to ask for support and input at the next SevernNet meeting.

Action VB

.9 To decide to contact Network Rail regards the proposed installation of a gate at Pilning station

VB has been contacting environment agency and South Gloucestershire Council with enforcement work in progress. Contact has been made with Network Rail regarding the possible installation of a gate at the station. NR replied that the matter is being dealt with by GWR and the Clerk is in the process of finding out who is responsible for it.

.10 To decide on a strategy for Pilning Village Hall

In accordance with Public Bodies (Admission to Meetings Act 1960) s1, the council, in consideration of the confidential nature of the business, resolved to exclude members of the public and press from consideration of this item.

9 Neighbourhood Plan report on progress

See appendix C

10 PLANNING

.1 Items from the public relating to planning matters.

None

.2 To decide undelegated applications for consideration.

None

.3 South Gloucestershire Council planning decisions.

Approve with conditions.

<u>P23/03245/HH</u> Fairview Bank Road Pilning Bristol South Gloucestershire Erection of front porch. Raising of roofline and installation of 2no. front and 2no. rear dormers to facilitate loft conversion.

<u>P23/03105/F</u> 38 Redwick Road Pilning Bristol South Gloucestershire BS35 4LQ Creation of vehicular access onto classified road (Class B).

<u>P23/03459/F</u> Former St Peters Primary School 1B Bank Road Pilning South Gloucestershire BS35 4JG Erection of extension to western side of building to extend nave and form entrance lobby with disabled access ramp. Installation of electronic vehicle access gates with a new access, a stone cross, flagpole and a stone cross with a fountain and other associated works. (Amendment to previous application P20/21237/F).

<u>P23/02986/F</u> Laurel Farm Northwick Road Pilning Bristol South Gloucestershire Installation of new access track.

<u>Refusal</u>

P23/02453/F 2 Northwick Road Pilning Bristol South Gloucestershire BS35 4HF Erection of detached annex ancillary to main dwelling.

<u>Withdrawn</u>

<u>P23/03420/PNGR</u> Laurel Farm Pilning Street Pilning South Gloucestershire BS35 4HN Prior notification of a change of use from Agricultural Building to 1 no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). <u>P24/00134/F</u> Post Office Redwick Road Pilning South Gloucestershire BS35 4LQ Installation of external staircase (Retrospective).

.4 To receive an update on outstanding enforcement issues.

<u>COM/24/0009/ADV</u> - Land at The Junction of Govier Way & Severn Road: Advertisement. This has now been removed.

<u>SGC-196160-P0B6</u> – South Gloucestershire Council has confirmed that there is no need to log another complaint following the withdrawal of P24/00134/F planning application.

.5 To decide on professional legal advice.

11 PARISH EVENTS

Severnside Events Committee thanked the Parish Council for the grant they requested. PT went on to recap the events taking place.

12 POLICY REVIEW

.1 Equal Opportunities

.2 Equality and Diversity

.3 Filming

Minor amendment required, missing £ sign **Proposed the above policies be adopted en-bloc Agreed unanimously.**

Action JE

13. UPDATES & REPORTS

.1 Severn Beach Village Hall

Most recent minutes circulated just before the meeting.

.2 Pilning Village Hall

No recent minutes to circulate.

.3 Pilning Playing Field

Access is poor at the tennis court end of the field; it requires attention and is currently very muddy and slippery under foot. Note the path is the remaining part of the occupation crossing for the former railway line.

Resolved for the Clerk to investigate Land registry.

Action JE

.4 Severn Beach Allotments

With the wet weather it is difficult to see where tenants have yet to make a start this year. One tenant remains unpaid, Clerk to chase.

.5 Pilning Allotments

As good as can be expected for the time of year.

.6 To receive a report from the Cemetery Clerk

The Cemetery Clerk has been dealing with some quite negative feedback from the conifer tree not being felled. Debris from the tree felling needs to be sorted out as a matter of urgency. Grave owners are being contacted, where required to remove items not permitted in the grave decoration policy. It is particularly unfair on those who are following the regulations to have to put up with graves being inappropriately decorated. Cemetery Clerk has refused a permit until unregulated items are removed from the grave in question. The grave decoration policy is being actively enforced; Councillors were notified that there may be an increase in contact from grave owners unhappy with the grave decoration policy. A caretaker, to look after graves, leaves and paths (particularly during the winter) is a good idea and is supported by the Cemetery Clerk. Work agreed in the old cemetery section should be done by the end of May.

Question raised by the Cemetery Clerk as to the best way to communicate action needed at the cemeteries.

Request for a noticeboard in the new section of Pilning Cemetery.

Resolved to get quotes for a double noticeboard and to add to the next agenda.

Action JE

.7 Pilning Station

Report from OT had been circulated.

The trains in February ran (more or less) on time, there were no cancellations; there were no obstacles for passengers to start and end their journeys at Pilning. All stopping units were the latest electric trains (Hitachi Class 800, IETs). The crew were aware of the Pilning stop and on some occasions made additional announcements alerting passengers of the limited services at Pilning station.

The approach and the car park have been cleared out.

VB has obtained ownership plans from Network Rail under a Freedom of Information request, confirming where the land ownership boundaries are.

To be shared with Councillors.

Action JE

.8 Severn Beach Station

Noise complaints continue to be made about trains not turning their engines off during station layover.

.9 Update on "Report it" reference numbers

Potholes remain the biggest issue across the parish and authority ISR is to report bike racing behind The Range

.10 Report from external meetings

PT is attending the meeting of FoSBR (Friends of Suburban Bristol Railways) JO listened in to the Engagement Forum (online) unfortunately due to technical issues was unable to contribute. JO found the presentation from Bristol Zoo Project very informative.

14 Communication

.1 To suggest content for the next edition of In View

- a) "Sort it" consultation
- b) Tree planting programme suggestions

Date of Next Meeting

The date of the next Parish Council meeting will be on Tuesday 2nd April 2024 at Emmaus Church Centre, Gorse Cover Road Severn Beach BS35 4NP. There being no other business the meeting was closed at 22:00

Pilning & Severn Beach Parish Council – Full Council meeting 2nd April 2024

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

APPENDIX A – CORRESPONDENCE						
Date Type	Detail	Action				
31/01/2024 Email	In View and the Parish Council	Agenda				
31/01/2024 Email	GWR Pollution	Noted				
31/01/2024 Email	Clerks network meeting	Noted				
31/01/2024 Email	Pilning Surgery - PPG Minutes	Circulated				
31/01/2024 Email	King Charles III Coastal Path near New Passage	Circulated				
31/01/2024 Email	Changes to DIY waste disposal, pension credit support and more	Agenda				
31/01/2024 Email	Fly tipping	Reported				
31/01/2024 Email	Town and Parish Council and Planning Engagement Forum meeting on Wednesday 6 March 2024	Circulated				
01/02/2024 Email	Pilning Cemetery	OM replied				
01/02/2024 Email	7th Feb. Town and Parish Council Forum teams meeting (1100-1300)	Circulated				
01/02/2024 Email	Roy Edwardes Way	JE replied				
02/02/2024 Email	ASEA Community Forum	Circulated				
02/02/2024 Email	Severn Estuary Partnership E-Newsletter -January 2024	Circulated				
05/02/2024 Email	Bus shelter vandalism	JE replied				
05/02/2024 Email	SLCC BRANCH NETWORKING 6 FEB 2024 - SAVE THE DATE	Noted				
05/02/2024 Email	Gypsy / traveller map at the consultation	Filed				
06/02/2024 Email	Local Plan links	Website				
06/02/2024 Email	Thank you for your support, Councillors!	Circulated				
06/02/2024 Email	Solar response	JE replied				
06/02/2024 Email	Pilning village hall hire fee	Agenda				
06/02/2024 Email	Community Infrastructure Levy	JE replied				
07/02/2024 Email	Roadworks - St. Andrew's Rd - from Th. Feb 8th - avoid where possible	Circulated				
07/02/2024 Email	Little Green Lane	Reported				
07/02/2024 Email	FoSBR Bristol Rail Campaign AGM Friday 8th March 2024	Circulated				
07/02/2024 Email	Climate & Nature Project Funding Opportunity	Noted				
07/02/2024 Email	A&S Police Report illegal graffiti - GRA-VG6YA	Noted				
07/02/2024 Email	A&S Police Report illegal graffiti - GRA-NNPU8	Noted				
07/02/2024 Email	Martyn's Law: Standard Tier Consultation Webinar - 13 February 2024	Circulated				
07/02/2024 Email	Lower Severn Drainage Board Board Recruitment 2024	Noted				
07/02/2024 Email	Lorry Parking Western Approach	Noted				
07/02/2024 Email	Pot holes etc Severn Way	Noted				

08/02/2024 08/02/2024 08/02/2024	Email	tackling serious violence Service Request Number: 240123-000273 Solar Farm response	Circulated Noted Noted
08/02/2024		Path resurfacing in Pilning	JE replied
08/02/2024	Email	Pilning village hall committee meeting min	Circulated
08/02/2024	Website	Severnwood Gardens flooding	JE replied
09/02/2024	Email	Roadworks update and other news	Circulated
09/02/2024	Email	Use of village hall for a drop in meeting	Passed to Village Hall
09/02/2024	Email	State of the Villages	JE replied
09/02/2024	Email	Hedge cutting - thanks	Noted
10/02/2024	Email	The Pump House	JE replied
10/02/2024	Email	'Severnside Infrastructure'	Noted
12/02/2024	Email	Council Plan 2024 Consultation Pop-up Meeting for Town and Parish Councils	Circulated
12/02/2024	Email	Severn Beach line disruption today	Noted
12/02/2024	Email	WECA Small community events fund	Passed to Festival
13/02/2024	Email	Get stuck in with industrial decarbonisation - Feb. Business Breakfast - Th. Feb 22nd - 7:30	Circulated
13/02/2024	Email	Severn Vision Update with new SEP role & natural capital/resource review	Circulated
13/02/2024	Email	Bristol Zoo Project - an update on plans	JE replied
14/02/2024	Email	COM/24/0009/ADV : Land At The Junction Of Govier Way And Severn Road : Advertisement	Matters arising
14/02/2024	Email	SUEZ Noise Complaint	Matters arising
15/02/2024	Email	Confirmation of your Drain report: SGC-202838-P0B6 Little Green Lane	Noted
15/02/2024	Email	Idling Again - Severn Beach station	Noted
15/02/2024	Email	LSIDB New Members	Noted
15/02/2024	Email	Pavement Beach Ave	Noted
15/02/2024	Email	MAF 23/2_097 Application for funding for Severn Beach Community Library	JE replied
15/02/2024	Email	Objectives and responses for Phase 3 Consultation	JE replied
15/02/2024	Email	SCAF: Planning Watch - 15 February 2024	Noted
16/02/2024	Email	Phase 3 consultation responses	Noted
16/02/2024	Email	Almondsbury-Pilning-announcement (Surgery)	Noted
16/02/2024		South Glos Phase 3 Consultation - Complaint over poor website experience	Noted
16/02/2024	Email	SUEZ Noise Complaint	Matters arising
19/02/2024		Have your say on South Gloucestershire Council Plan 2024-2028	Noted
19/02/2024		SUEZ Noise Complaint SGC response	Noted
19/02/2024	Email	Award MAF23/24_097 Pilning & Severn Beach Parish Council	Noted

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
01/02/2024 VISION PLANNING	NPSG planning	LA 2011, NP 2017	£1,349.70	£224.95	£1,124.75
05/02/2024 ELMTREE GARDEN	Grass Cutting	s111	£1,527.82	£254.64	£716.00
05/02/2024 ELMTREE GARDEN	Northwick Cemetery	s214			£223.00
05/02/2024 ELMTREE GARDEN	Pilning Cemetery	s214			£334.18
05/02/2024 MRS N HILLS	Severn Beach Toilet	PHA 1936 s87	£33.33		£33.33
07/02/2024 GOOGLE	Email & Data Storage	s111	£98.82		£87.78
07/02/2024 GOOGLE	Email & Data Storage	LA 2011, NP 2017			£11.04
13/02/2024 C DIBLEY	Frances Barr Walk hedges	s111	£750.00		£750.00
14/02/2024 O2	Mobile Phone	s111	£15.48	£2.58	£12.90
19/02/2024 BT	Telephone	s111	£65.00	£10.83	£54.17
20/02/2024 NOW PENSIONS	Pension Contribution	s111	£155.70		£155.70
20/02/2024 DUNKLEYS	Payroll preparation	s111	£144.00	£24.00	£120.00
22/02/2024 SOUTH GLOS	Localism	s111	£1,941.91	£323.65	£1,618.26
22/02/2024 ALAN PRICE	Grave digging	s214	£575.00		£575.00
22/02/2024 PLANIT GARDENS	Pilning Playing Field	PHA 1875 s164	£118.00		£38.00
22/02/2024 PLANIT GARDENS	General Maintenance	s111			£51.50
22/02/2024 PLANIT GARDENS	Pilning Cemetery	s214			£28.50
29/02/2024 SGC	Allotment Fee	SHA 1908 s23, s25	£500.00		£500.00
29/02/2024 MRS O MCINTOSH	Wages	s111	£48.00		£48.00
29/02/2024 MR J EDWARDES	Wages Office & Broadband	s111	£1,501.40		£1,501.40
29/02/2024 HMRC	Tax & NI	s111	£219.04		£219.04
05/03/2024 TIM ROPER	Tree Work	s111	£5,000.00		£5,000.00
05/03/2024 PILNING VILLAGE HALL	Hall Hire	s111	£252.00		£252.00
		Totals	£14,295.20	£840.65	£13,454.55

Appendix C NPSG Report

Neighbourhood Plan Steering Group (NPSG) Report to Parish Council 4th March 2024 – delivered by Richard Edwards. The NPSG meeting since last PC meeting was on 20th February. Matters discussed and arising since are as follows:

<u>Guests:</u> We were pleased to see ten guests including one Parish Councillor attending the meeting. We believe the increased interest was largely due to the consultation on the Local Plan and the discussion around that at the last PC meeting. The NP meeting would have been relatively short, but we took time to explain to guests, the background to the meeting's topics, the relationship with the Local Plan and to answer questions.

<u>Local Plan</u>: The Steering Group has formally submitted its comments on the draft Local Plan through the SGC consultation website. Additionally, we've contacted Chris Wilmore, Jack Lopresti and Matthew Riddle to identify to them where we consider the LP could undermine the efforts of the NP.

<u>Flooding</u>: Since our meeting with the Environment Agency at the end of January, the Steering Group has been awaiting the re-modelled 100 year flood risk data. Until we get this the NP is essentially on hold. We were told by the EA the data was due to be available at the end of February. But this is yet to materialise. Additionally, our request for an update for this evening has not yielded a reply.

Evaluation of Sites:

- We've had a response from a landowner at New Passage who is prepared to make land available for car parking but would prefer to do this on a rental basis. It was agreed this opportunity/information should be put to the PC to take up with SGC.
- An email response has been received from Chris Cox, SGC Property Services, to the Group's request for information.
 - For the use of land at SB School, SGC needs to understand the required scope, by the provision of a plan of likely land take. The Group has put the developer in contact with SGC.
 - Release of SGC land at Promenade Gardens, SGC has indicated this can be considered, but a plan of the proposals in the first instance is required. This has been communicated with the PC to prepare a response.
 - Copies of plans were provided for the original Cross Hands Road entrance to the new St Peter's School. These have been sent to the PC for their consideration as a new access to the playing field.
- There are now three options to be identified in the NP, available to provide carparking for visitors to Severn Beach and the coastal path; Promenade Gardens, Shaft Road and New Passage. The Steering Group is not a developer, so how these can be delivered will need to be determined by the PC and SGC. Considerations will need to include; leasing or purchase of land, methods for construction and infrastructure needed, running costs/payment for parking.

<u>Street Vote Development Orders</u>: - As requested by the PC, the Steering Group passed onto the PC its views on the proposed Street Vote Development Orders on 19/2/2024. We've not had any further correspondence on this and would ask what has been done with our comments.

<u>Planning Applications</u>: - There were no new planning applications thought to be relevant to the NP to discuss.

Next SG meetings: 19th March and 16th April (7pm).

Appendix D Unitary Councillor Report

Pilning & Severn Beach Parish Council Report | Monday 4th March 2024

Key updates for Parish Council colleagues in March 2024;

- Local Plan consultation has now closed and the feedback from across the Local Authority being reviewed, assessed and collated to develop a final preferred strategy for Council consideration. Thank you to everyone locally who has promoted the consultation and encouraged feedback. I'm always available on email to answer local questions and discuss any proposal.
- The MAF year has concluded and I'm pleased to have used the fund locally to support the Severn Beach Library, the FACE and KRUNCH Youth Consultation and to support St Peter's Hospice, who supported residents in Bristol and South Gloucestershire.
- Claire Young, Leader of South Gloucestershire Council has written to the Secretary of State for Transport in relation to protecting the Severn Beach railway. Additional funding is being sought to extend the flood defences to alleviate any disruption caused by closures linked to climate change and flooding.
- At the February Council meeting, the Council debated the Council budget which was a difficult and challenging process to manage. We have been able to balance the budget in the next few years by using reserves, but still have challenges ahead with reduced UK Gov spending. The costs of delivering our vital services and work in increasing and we've worked hard to protect these vital services wherever we can.
- We're awaiting an update meeting following the conclusion of the Youth Consultation with local people in the ward. We'll aim to present this information and findings back to the Parish Council in an upcoming meeting.
- I have liaised with Officers relating to the M49 Junction and been advised that a local update will be available very soon (imminent) on the South Glos dedicated webpage. The aim remains to be on site as soon as possible, ideally this summer.
- The Lower Severn Drainage Board are recruiting for new eligible Board members, information on the criteria and how to apply has been shared with the Parish Council.
- WECA are consulting on an expansion to the E-bike and scooter trial across the combined authority. This information will be shared with the Parish and feedback sent to WECA to ensure we maximise the opportunity for sustainable travel in the ward and local area.

Email; Simon.Johnson@southglos.gov.uk Phone; 07399 080444