

PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 2nd April 2007, commencing at 6.30 pm
in PILNING Village Hall

COUNCILLORS Mr I Humphries (Chairman), Mrs N Chappell, Mr A George,

PRESENT (8) Mrs M Heslop, Mr D Humphries, Mr G Moore,
Mr M Pullen, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor), and 3 members of the public (Mrs Jane Davey of Ableton Lane, Mr Robert Griffin of Shaymoor Lane, and Mrs Barbara Matthews of Salthouse Farm Park).

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At 6.30 Robert Griffin, editor of *In View* magazine, spoke with members concerning the operation of the service within the area. He provided a print-out of the Annual Report 2006, and listings of: (a) The Mission Statement; (b) The Current Status; (c) The Production Schedule; and, (d) The Printing Priorities. Copies were provided to all members and questions were asked.

It was agreed that council should be invited to the AGM, that a copy of the *In View* constitution be provided, and, if possible, a member of council be given the opportunity for incorporation on the body of trustees.

With the time now 7.03, Mr Griffin departed, having been thanked by Mr Humphries for his attendance.

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1. **APOLOGIES for ABSENCE**

Mrs N Bendall, Mr S Cooper (both with other business commitments).

The Chairman asked members to join in remembrance of Mr John Davies of Severnwood Gardens, Mrs Melville Gerrard, (the Clerk's Mother) formerly proprietor of Redwick Stores, and Mrs Connie Lock of Church Road, all recently deceased.

2. **MINUTES of the PREVIOUS MEETING**

The minutes of the meeting of 5th March were approved as a true record.

1. MP 2. MH All agreed.

3. **ACTION/RELATED MATTERS**

3 - 1 **Village Halls**

Clerk confirmed that a tender had now been received, see corresp below.

4. CORRESPONDENCE

11321.01 Audit/Precept
Mazar officially appointed as external auditor for 2006/07.

11322.02 Avon Local Councils Association
ALCA Newsletter, March edition – circulated.

11323.03 2007 Training Diary: list of events.

11324.04 Community empowerment awards: prizes for communities.

11325.05 Council of the Year contest, 2007.

11326.06 Clerk of the Year contest, 2007.

11327.07 Royal Garden Party, ALCA nominations sought.

11328.08 Building-New Developments-Housing
Open Market Homebuy scheme from Glos Housing Association.

11329.09 Cemetery/Churches
Department for Constitutional Affairs: Safety of Memorials.

11330.10 Clerk/Clerks Society
NALC model contract of employment - revisions.

11331.11 Draft edition of agreement with local council clerk.

11332.12 Campaign to Protect Rural England
Fieldwork, March edition – circulated.

11333.13 Elections/Applications for Parish Council
Electoral register, Pilning ward, April 2007.

11334.14 Electoral register, Severn Beach ward, April 2007.

11335.15 Notice of forthcoming elections.

11336.16 Arrangements for display of election results.

11337.17 Arrangements for use of publicly-funded rooms.

11338.18 Boundary review and the local elections.

11339.19 Email: notification of deadlines for nominations.

11340.20 Postal follow-up re above.

11341.21 Employment/Opportunities
HM Revenue & Customs notify tax code for Frances Barr, MBE.

11342.22 Environment Agency
Variation to Radioactive Substances Act 1983, comment invited.

11343.23 Environment/Conservation
February meeting: local action on climate change, summary of events.

11344.24 S Glos Local Agenda 21 Forum report on above meeting.

11345.25 Leaflet, *Promoting Local Produce* – circulated.

11346.26 Biodiversity Action Plan document – circulated.

Footpaths
11347.27 Report by E Neave on local footpath problems.

ICI/Zeneca & Other Industries
11348.28 Memo and press release re next meeting and site tour at Oldbury PS.
11349.29 Decommissioning of nuclear reactors, opportunity for comment.
11350.30 Minutes of stakeholder meeting held in Chepstow, 7th February.

Local Facilities & Amenities
11351.31 Trading Standards questionnaire in response to earlier enquiry.
11352.32 Robert Griffin to attend parish council to discuss *In View* publication.

Parish Projects & Related Matters
11353.33 Parish Plan Group express concern over duplication of effort.
11354.34 Minutes of PPG meeting held 1st March 2007.

Playgrounds/Youth Activities
11355.35 Details of Big Lottery project – circulated.
11356.36 Neptune of Winchester, 2007 price list.
11357.37 Request from Paul Godwin for info re youth service meeting (5th Feb).

Police
11358.38 Victim Support Team contact – 01179-631114.

Quotations
11359.39 Gibbs submits tender for work at Pilning playing fields – accepted.

Railways
11360.40 FoSBR Newsletter 60, February 2007 – circulated.

River, Seawall & Environs
11361.41 *The Archaeology of the Severn Estuary* – circulated.
11362.42 Booklet, *Renewable Energy and the River Severn* – circulated.
11363.43 Tide tables for 2007 – posted.

Schools
11364.44 Notes of meeting with school staff to discuss merge of schools.
11365.45 Forms, Records & Registers, from Shaw's of Crayford, Kent.

South Gloucestershire Council
11366.46 Meetings for month of April.
11367.47 Council meeting, 21st March in Kingswood.
11368.48 Cabinet meeting, 19th March in Thornbury.
11369.49 Cabinet meeting, 2nd April in Thornbury.
11370.50 Children & Young People Select Committee, 14th March in Thornbury.
11371.51 Community Care, Housing & Health Select Committee, 4/1, Kingswood.

South Gloucestershire Council (cont)

11372.52 Communities Select Committee, 28th March in Kingswood.
 11373.53 Development Control Committee, 29th March in Thornbury.
 11374.54 Economy and Skills Strategic Partnership, 29th March in Kingswood.
 11375.55 Environment Strategic Partnership, 20th March in Thornbury.
 11376.56 Health & Well-being Strategic Partnership, 27th March in Kingswood.
 11377.57 Health Scrutiny Sub Committee, 28th March 2007, in Kingswood.
 11378.58 Planning, Trans & Strat Enviro Select Committee, 11 April in Thornbury.
 11379.59 Executive Decisions, w/e 9th March 2007.
 11380.60 Executive Decisions, w/e 16th March.
 11381.61 Executive Decisions, w/e 23rd March.
 11382.62 Executive Decisions, w/e 30th March.
 11383.63 Forward Plan of Executive Decision Making, April 2007 – March 2007.
 11384.64 Local Government Improvement Team, review of results.
 11385.65 DVD – supporting people services – circulated.
 11386.66 Supporting people annual plan, 2006-2007.
 11387.67 Active Directory, guide to activities for older people.
 11388.68 *The Hub* magazine – copies distributed.
 11389.69 Annual report of Standards Committee, presented on 21st March.

Stationery/Circulars/Books

11390.70 System Supplies of Yate – services offer.
 11391.71 LCR magazine, March edition – circulated.

Utilities – Telephone

11392.72 Plans for mast installation on Severn Road.
 11393.73 Copy of P Tyzack letter re above.

Village Halls

11394.74 Audit of accounts, SB Village Hall.

Voluntary/Community Groups

11395.75 Senior Citizens Forum Spring Newsletter – circulated.

Waste Dumping/Disposal/Landfill

11396.76 Waste Management Forum to meet 20th March in Thornbury.

Planning

11397.77 Delegated decisions, w/e 23rd/30th December 2006.
 11398.78 Delegated decisions, w/e 6th January 2007.
 11399.79 Delegated decisions, w/e 13th January 2007.
 11400.80 Delegated decisions, w/e 20th January 2007.
 11401.81 Delegated decisions, w/e 27th January 2007.
 11402.82 Delegated decisions, w/e 3rd February 2007.
 11403.83 Delegated decisions, w/e 10th February 2007.
 11404.84 Delegated decisions, w/e 17th February 2007.
 11405.85 Delegated decisions, w/e 24th February 2007.
 11406.86 Delegated decisions, w/e 3rd March 2007.

Planning (cont)

11407.87 Delegated decisions, w/e 10th March 2007.
 11408.88 Delegated decisions, w/e 17th March 2007.

Accounts/Donations

11409.89 AOL, Internet charges (March). Item 5-6 refers.
 11410.90 Staples, cartridges for printer. Item 5-7 refers.
 11411.91 Post Office, Clerk's telephone. Item 5-8 refers.
 11412.92 Mr I Roberts, grass cutting (March). Item 5-9 refers.
 11413.93 Mr I Roberts, odd job man tasks. Item 5-10 refers.
 11414.94 S Glos Council, dog bin service. Item 5-11 refers.
 11415.95 BWBSL, allotment water rate. Item 5-12 refers.
 11416.96 Revenue & Customs, income tax. Item 5-13 refers.
 11417.97 A L C A, annual subscriptions. Item 5-14 refers.
 11418.98 Village Players, donation request. Agreed council would sponsor this purchase. Payment to be made when invoice received.
 11419.99 S Glos Council, rates for Pilning VH. Item 5-15 refers.
 11420.100 S Glos Council, rates for SB VH. Item 5-16 refers.

5. ACCOUNTS for PAYMENT

5 – 1	£ 140.00	Bob Dugdill	Parish Plan (Clown)	111
5 – 2	£ 65.00	Helen Eyre	Parish Plan (Cats Whiskers)	111
5 – 3	£ 200.00	General expenses	Parish Plan	111
5 – 4	£ 542.00	J C Rawlinson	Clerk – Wages (March)	112
5 – 5	£ 50.00	J C Rawlinson	Petrol	111
5 – 6	£ 15.99	AOL	Internet charges (Mar)	111
5 – 7	£ 35.97	Staples	Ink cartridges	111
5 – 8	£ 49.15	Post Office	Clerk's telephone	111
5 – 9	£ 350.00	Mr I Roberts	Grass cutting (Mar)	*
5 – 10	£ 24.00	Mr I Roberts	Odd Job Man duties	LGMP
5 – 11	£ 368.89	S Glos Council	Dog bin service	DFLA
5 – 12	£ 21.01	BWBS	Allotment water rates	SHAA
5 -13	£ 460.00	Customs & Revenue	Income Tax	111
5 -14	£ 717.51	A L C A	Annual subscription	142
5 -15	£ 210.90	S Glos Council	Rates – Pilning VH	LGMP
5 -16	£ 197.58	S Glos Council	Rates – SB VH	LGMP
£3448.00				

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 9 (Playing fields -LG(MP) Act 1979, s19
 (Sea wall gardens -Public Health Act 1875, s164
 5 –11 Dogs (Fouling of Land) Act 1996,
 5 –10/15/16 Local Government (Miscellaneous Provisions) 1979, s19
 5 –12 Small Holdings & Allotments Act 1908, s26

5. ACCOUNTS for PAYMENT (cont)

Items 5-3 to 5-8, inclusive, paid as one cheque.

Items 5-9 & 5-10 paid as one cheque

Items 5-16 & 5-17 paid as one cheque

The accounts approved for payment. 1. MH 2. MP All Agreed

Current bank balance, prior to payments listed above

£34,973.83 (Interest included only to December)

6. PUBLIC PARTICIPATION

None.

7. AGENDA

7 – 1 Severnside Development

CW noted with concern that bikers are again creating a nuisance at Western Approach. DH has spoken to PC Lodge concerning this problem, and it was agreed the problem would be drawn to the attention of Police at the meeting this Thursday.

7 – 2 Village Halls/Playing Fields

Nothing to report.

7 – 3 Parish Plan

Agreed the Parish Spring Event held at SB School was a great success and there was a good attendance. Those members of the Parish Plan Group who were present at the meeting were thanked for their efforts.

7 – 4 Youth Activities

On behalf of the absent NB, CW informed members that a bid for funding had been submitted recently. This is in respect of a possible bike track or youth shelter. PT provided some assistance in completing the application. DH stated that a youth bus had appeared at SB. With no cost to us this is a bonus.

7 – 5 Information Day

AG confirmed that increased interest had now been shown, some 24 organisations having agreed to be involved. AG suggested that an autumn event might work well, suggesting 8th September as a likely date. This time activities will be centred at the 2 village halls. Although Trinity Hall had been well-attended on the previous occasion Mafeking Hall had not. Two centres instead of 4 should provide a more efficient organisation, and it was agreed a time table should be established for the transport, rather than the 'hit and miss' system that operated last time. AG suggested a bouncy castle for both venues, funded by the parish council. This was agreed. The scouts are to be asked to lay on a barbecue facility.

7 – 6 Access through Gate at Sea Wall

IH has been asked whether it would be possible for a key to be supplied to allow for access for a boat, which could then be launched from the slipway. Following a 'phone conversation with IH, Clerk has checked on the ownership of the gate and confirmed it belongs to the Environment Agency. A key is provided for the parish council only on the basis that access is not permitted to others. Accordingly any permission for such access needs to be sought from the EA.

7 – 7 Village Matters

Overgrowth – MH indicated that overgrowth on the church path is creating problems for pedestrians. Agreed that the church be contacted to arrange for clearance.

- On a similar theme, CW drew attention to the growth near SB Station. This also to be notified.

Footpaths – AG produced a list of problems prepared by Mr Neave. Clerk to contact Highways for these items to be included amongst those requiring attention.

Tree Planting – CW asked why, when other planting in the area had taken place, the Doug Britton memorial tree had not been replaced. PT is to raise this matter with the relevant department.

Traffic Problems/Transport Policy – GM has received complaints relating to a lack of visibility when the bus is parked near the end of Severnwood Gardens. However, with a service only every 2 hours and no room to park off-road it is incumbent upon drivers to use care in dealing with the problems. Suggested that the 30 mph flashing sign in Ableton Lane is not currently working.

Bus Services – AG commented on the rail link bus which parks at the burger bar, often with its engine running. It was also noted that road markings have still not been put in place.

7 – 8 Reports

PT has attended a conference on 'renewables' and also visited University of West of England. He commented on the wonderful campus at UWE and mentioned that part of the course work includes a visit to the Bridges Visitor Centre.

The EA has drawn attention to the need for further consideration to be given to the local flood risk assessment.

An archaeology walk is planned for 21st April - further details will be found in *The Gazette*.

A Parish Charter meeting is set for 25th April in Bradley Stoke. To date this parish council has paid scant attention to charter group affairs.

An inspection of the port facilities at Portishead is imminent. This is in connection with a proposed deep sea container project.

8. PLANNING

8 – 1 Comments of PC sent to S Glos Council

8 – 2 Decisions by S Glos Council

PT07/0163/F	Extension at 18 Denny Isle Drive, SB	Permit
PT07/0202/F	Extension at Bank House, Bank Road	Refuse
PT07/0266/F	Extension, Mayburn Cottage, Northwick	Permit
PT07/0331/F	Conservatory at 72 Gorse Cover Road, SB	Permit

Next Council Meeting to be held at Severn Beach School on Tuesday 8th May 2007

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.10 PM

Signed..... Dated.....

JCR